**Minutes of the 1st meeting of IQAC**

The first meeting of the members of IQAC in Tukaram Krishnaji Kolekar College, Nesari.

was held on 2 May 2021 at 09:00 am in the Seminar Hall.

The agenda of the meeting was:

1. Regarding the allocation of criterion to each member
2. Plan of next Academic year through Academic Calendar
3. Any other relevant issue(s) with permission of the Chairperson.

 The following members were present for the meeting:

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| --- | --- | --- | --- |
| 1.  | Dr. S. B. Bhambar | Chairperson (I/C Principal) |   |
| 2.  | Dr K. B. Bellad | Coordinator |  |
| 3.  | Adv. Kolekar H. T.  | Member, Management Council |   |
| 4.  | Shri. V. S. Suryavanshi | Member, Management Council |   |
| 5.  | Shri. M. N. Shinde | Member (Administrative Staff) |   |
| 6.  | Shri. M. S. Sakhare | Member (Society) |   |
| 7.  | Miss. Rafiya Pannali | Student Representative |   |
| 8.  | Dr D. K. Kambale | Member |   |
| 9.  | Shri. J. K. Sasane | Member |   |
| 10.  | Dr. H. S. Kuchekar | Member |   |
| 11.  | Dr. D. M. Patil | Member |   |
| 12.  | Dr. M. K. Chavan | Member |   |
| 13.  | Dr. M. S. Kolasekar | Member |   |
| 14.  | Dr. B. R. Divekar | Member |   |
| 15.  | Shri. P. K. Giri | Member (Industrialist) |   |
| 16.  | Prin. Dr. H. V. Deshpande | External Expert (Stakeholder) |   |
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The following were the proceedings of the meeting: -

Dr. K. B. Bellad introduced the agenda and welcomed all members.

 The presentation on IQAC was given by Dr. S. B. Bhambar about objectives, strategies, functions, benefits, the constitution of IQAC and role of coordinator.

 Dr. K. B. Bellad, Coordinator, discussed the role of IQAC. He informed the members that some of the strategies have already been formed by Principal Dr. S. B. Bhambar.

1. Regarding the allocation of criterion to each member.

It was resolved that:

* + Dr. D K Kambale shall be looking after Criterion 1: Curricular Aspects
	+ Mr. J K Sasane shall be looking towards Criterion2: Teaching-Learning and Evaluation.
	+ Dr. H. S. Kuchekar shall be looking after Criterion3: Research, Innovations, and Extension.
	+ Dr. D.M. Patil shall be looking after Criterion 4: Infrastructure and Learning Resources.
	+ Dr. M. K. Chavan Shall be looking after Criterion 5: Student Support and Progression.
	+ Dr. M. S. Kolasekar Shall be looking after Criterion 6: Governance, Leadership, and Management
	+ Dr. B. R. Divekar Shall be looking after Criterion7: Institutional Values and Best Practices and
	+ Mr.R.S. Hiddiugi will be assistant secretary for Dr K. B. Bellad – Coordinator.
1. Plan of next Academic year through Academic Calendar
	* It was decided that Dr. B. R. Divekar would prepare the Academic Calendar of the year 2021-22.
2. Any other relevant issue(s) with permission of the Chairperson.

As there was no other business the meeting ended with a vote of thanks to the chair.

Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal

Action Taken Report

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| Sr. No.  | Agenda item  | Resolution  | Action Taken |
| 1 | 1 | Allocation of new IQAC Members | Detailed presentation was given to the new IQAC members regarding their role and responsibilities.  |
| 2 | 2 | Plan of next Academic year through Academic Calendar |  Dr B.R. Divekar was entrusted to prepare Academic Calendar 2021-22 in consultation with Principal and IQAC |
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Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal

**Minutes of the 2nd meeting of IQAC**

The Second meeting of members of IQAC in Tukaram Krishnaji Kolekar College, Nesari.

was held on 17/9/2021 at 09:00am in the Seminar Hall.

The agenda of the meeting was:

1. Conformation of minutes of last meetings
2. To review of the responsibilities entrusted to the members
3. Organisation National seminar and Workshop
4. Any other relevant issue(s) with permission of the Chairperson .

 The following members were present for the meeting:

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| --- | --- | --- | --- |
| 1.  | Dr. S. B. Bhambar | Chairperson (I/C Principal) |   |
| 2.  | Dr K. B. Bellad | Coordinator |  |
| 3.  | Adv. Kolekar H. T.  | Member, Management Council |   |
| 4.  | Shri. V. S. Suryavanshi | Member, Management Council |   |
| 5.  | Shri. M. N. Shinde | Member (Administrative Staff) |   |
| 6.  | Shri. M. S. Sakhare | Member (Society) |   |
| 7.  | Miss. Rafiya Pannali | Student Representative |   |
| 8.  | Dr D. K. Kambale | Member |   |
| 9.  | Shri. J. K. Sasane | Member |   |
| 10.  | Dr. H. S. Kuchekar | Member |   |
| 11.  | Dr. D. M. Patil | Member |   |
| 12.  | Dr. M. K. Chavan | Member |   |
| 13.  | Dr. M. S. Kolasekar | Member |   |
| 14.  | Dr. B. R. Divekar | Member |   |
| 15.  | Shri. P. K. Giri | Member (Industrialist) |   |
| 16.  | Prin. Dr. H. V. Deshpande | External Expert (Stakeholder) |   |

The following were the proceedings of the meeting: -

Dr. K. B. Bellad introduced the agenda and welcomed all members.

1. Confirmation of the minutes of last meeting.

The minutes of the last meetings were read out by the IQAC coordinator and confirmed by the members present and were signed by the Chairperson

1. Review of the responsibilities entrusted to the members

Review of the responsibilities entrusted to the members were discussed and resolved that the data should be collected by respective criterion heads.

1. National seminar and Workshop.

It was decided that departments should prepare proposals of seminars and workshop to be organized online / offline.

1. Any other relevant issue(s) with permission of the Chairperson.

As there was no other business the meeting ended with vote of thanks to the chair.

Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal

Action Taken Report

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| Sr. No.  | Agenda item  | Resolution  | Action Taken |
| 1 | 2 | Review of the responsibilities entrusted to the members | The Departments prepared proposals and submitted  |
| 2 | 3 | National seminar and Workshop | The Departments prepared proposals of National seminar in their respective area and submitted to agency’s  |
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Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal

**Minutes of the 3rd meeting of IQAC**

The third meeting of members of IQAC in Tukaram Krishnaji Kolekar College, Nesari.

was held on 1/12/2021 at 09:00am in the Seminar Hall.

The agenda of the meeting was:

1. Conformation of minutes of last meetings.
2. Review of the responsibilities entrusted to the members
3. Signing of MoU with different Institute.
4. Any other relevant issue(s) with permission of the Chairperson .

 The following members were present for the meeting:

|  |  |  |  |
| --- | --- | --- | --- |
| 1.  | Dr. S. B. Bhambar | Chairperson (I/C Principal) |   |
| 2.  | Dr K. B. Bellad | Coordinator |  |
| 3.  | Adv. Kolekar H. T.  | Member, Management Council |   |
| 4.  | Shri. V. S. Suryavanshi | Member, Management Council |   |
| 5.  | Shri. M. N. Shinde | Member (Administrative Staff) |   |
| 6.  | Shri. M. S. Sakhare | Member (Society) |   |
| 7.  | Miss. Rafiya Pannali | Student Representative |   |
| 8.  | Dr D. K. Kamble | Member |   |
| 9.  | Shri. J. K. Sasane | Member |   |
| 10.  | Dr. H. S. Kuchekar | Member |   |
| 11.  | Dr. D. M. Patil | Member |   |
| 12.  | Dr. M. K. Chavan | Member |   |
| 13.  | Dr. M. S. Kolasekar | Member |   |
| 14.  | Dr. B. R. Divekar | Member |   |
| 15.  | Shri. P. K. Giri | Member (Industrialist) |   |
| 16.  | Prin. Dr. H. V. Deshpande | External Expert (Stakeholder) |   |

The following were the proceedings of the meeting: -

Dr. K. B. Bellad Introduced the agenda and welcomed all members.

1. Confirmation of the minutes of last meeting.

The minutes of the last meetings were read out by the IQAC coordinator and confirmed by the members present.

1. Review of the responsibilities entrusted to the members

Review of the responsibilities entrusted to the members were discussed and resolved that the unfinished responsibilities should be completed by respective criterion heads.

1. MoUs

It was decided each department should sign the MoUs with different institutes ..

1. Any other relevant issue(s) with permission of the Chairperson .

As there was no other business the meeting ended with vote of thanks to the chair.

Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal

Action Taken Report

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| Sr. No.  | Agenda item  | Resolution  | Action Taken |
| 1 | 2 | Review of the responsibilities entrusted to the members | Informed the committee heads about AQAR 2019-20 and 2020-21 |
| 2 | 3 | Sign of MoU with different Institute  |  signed the MoU with different Institute. |
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Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal

**Minutes of the 4th meeting of IQAC**

The fourth meeting of members of IQAC in Tukaram Krishnaji Kolekar College, Nesari.

was held on 19/03/2022 at 09:00am in the Principal Cabin.

The Agenda of the meeting was :

1. Conformation of minutes of last meetings
2. Preparation of AQAR 2021-22
3. Best Practices
4. To Update of NIRF information
5. Gender Audit
6. Any other relevant issue(s) with permission of the Chairperson .

 The following members were present for the meeting:

|  |  |  |
| --- | --- | --- |
| 1.  | Dr. S. B. Bhambar | Chairperson (I/C Principal) |
| 2.  | Dr K. B. Bellad | Coordinator |
| 3.  | Adv. Kolekar H. T.  | Member, Management Council |
| 4.  | Shri. V. S. Suryavanshi | Member, Management Council |
| 5.  | Shri. M. N. Shinde | Member (Administrative Staff) |
| 6.  | Shri. M. S. Sakhare | Member (Society) |
| 7.  | Miss. Rafiya Pannali | Student Representative |
| 8.  | Dr D. K. Kambale | Member |
| 9.  | Shri. J. K. Sasane | Member |
| 10.  | Dr. H. S. Kuchekar | Member |
| 11.  | Dr. D. M. Patil | Member |
| 12.  | Dr. M. K. Chavan | Member |
| 13.  | Dr. M. S. Kolasekar | Member |
| 14.  | Dr. B. R. Divekar | Member |
| 15.  | Shri. P. K. Giri | Member (Industrialist) |
| 16.  | Prin. Dr. H. V. Deshpande | External Expert (Stakeholder) |

The following were the proceedings of the meeting: -

The Introduction was given by Dr. K. B. Bellad about the agenda and welcomed all members.

1. Conformation of minutes of last meetings.

The minutes of the last meetings were read out by the IQAC coordinator and confirmed by the members present with changes

1. Preparation of AQAR 2021-22

It was decided that the criterion should be prepared by the respective heads.

1. Best Practices.

It was decided that Dr. B.R. Divekar should see the quality improvement and decide the best practices.

1. To Update of NIRF information

It was decided that Dr. B.R. Divekar should Update of NIRF information.

1. Gender Audit

It was decided that Mrs. Sangita Lokhande should send the proposal for gender audit.

1. Any other relevant issue(s) with permission of the Chairperson.

As there was no other business the meeting ended with vote of thanks to the chair.

Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal

Action Taken Report

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| Sr. No.  | Agenda item  | Resolution  | Action Taken |
| 1 | 2 | Preparation of AQAR 2021-22 | Communicated to Criterion heads about AQAR 2021-22 |
| 2 | 3 | Best Practices. | Communicated to Assit Prof Dr. B R Divekar. |
| 3 | 4 | To Update of NIRF information | Communicated to Assit Prof Dr. B R Divekar. |
| 4 | 5 | Gender Audit | Communicated to Assit Prof Smt. Sangita Lokhande |

Dr K. B. Bellad Dr. S. B. Bhambar

Coordinator, IQAC I/C Principal